



# Gaines Real Estate Company

Investment Real Estate Marketing and Management

## Letter of Intent to Lease

Date: \_\_\_\_\_

Landlord: \_\_\_\_\_

Tenant: \_\_\_\_\_

Property Address: \_\_\_\_\_ Suite No.: \_\_\_\_\_

Size: \_\_\_\_\_ Rent: \_\_\_\_\_

NNN Expenses: \_\_\_\_\_

Term of Lease: \_\_\_\_\_

Use: \_\_\_\_\_

Security Deposit: \_\_\_\_\_

Lease Commencement: \_\_\_\_\_

Landlord Finish out: \_\_\_\_\_

Tenant Finish out: \_\_\_\_\_

Broker: \_\_\_\_\_

Commission: \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ offered by

\_\_\_\_\_ accepted by

This form is intended for negotiation purposes only and this transaction is nonbinding until the lease is signed by both parties and funds are tendered. Any counter by the Landlord must be signed as accepted by the Tenant within five working days or the transaction expires at Landlords option unless otherwise noted.

Version 11/1/10